

# Financial Aid Information Session

Presented by Seph R. Rodriguez, Jr.

Financial Aid Director

Assisted by Trina Rodler and Karen Matarazzo

# Business Office Letter

- Purpose of the Letter
- How to Interpret the Letter
- Students Options
  - Verify Financial Aid Status
  - Set up Facts Payment Plan
  - Pay Tuition in Full

# Financial Aid Recipient Requirements?

- US Citizen or Legal Non-resident
- No Prior Defaulted Student Loans or PELL Grant Overpayments
- Maintain Minimum Halftime Status
  - 6 Units for Undergraduate
  - 4 Units for Graduate
- Maintain SAP

# Applying for Financial Aid

- Complete online FAFSA at *www.fafsa.ed.gov*
- Complete and Submit the PO Financial Aid Application
- Complete and Submit any Additional Documentation Required by the Financial Aid Department

# Adding or Dropping Classes

- Verify Impact on Financial Aid in Advance
- Review Award Letter
- Register for Classes That Only Pertain to Program of Study

Student  
101 Pacific Oaks Rd  
Pasadena, CA 91103

DATE: 01/30/09  
SID: 0000000  
AWARD YEAR: 2008-2009

Dear Student,

This is your Financial Aid Award Letter for the 2008-2009 award year at Pacific Oaks College.

AWARDS	TOTAL	SUMMER	FALL	SPRING	
Loans					
SUBSIDIZED STAFFOR	\$8,500.00	\$2,833.00	\$2,833.00	\$2,834.00	Y_N_
UNSUBSIDIZED STAFF	\$12,000.00	\$4,000.00	\$4,000.00	\$4,000.00	Y_N_
Award Total	\$20,500.00	\$6,833.00	\$6,833.00	\$6,834.00	

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Satisfactory Academic Progress (SAP)

- Institutional SAP Policy
- Financial Aid SAP Policy
  - Quantitative
  - Qualitative
- Financial Aid Probation & Termination
- Appeal Process

# Spring 2009 Disbursement Procedure

## Disbursements Begin 2/10/09

- Verify File Completion
  - Verify Valid ISIR (FAFSA)
  - Signed Award Letter
  - Signed Lender Selection Form
  - Signed Entrance Interview
  - Verify Completion of Promissory Note (Loan Application)
  - Verify Completion of Additional Support Documentation
- Verify All Summer & Fall Grades are Posted
- Verify Financial Aid SAP
- Request Release of Disbursement

# Scholarships

- Scholarship Committee
- Recipients
- Deadline

# Mid-Year Graduation

- Undergraduate Students Only
- Proration of Federal Loans

# Federal Work Study (FWS)

- Who is Eligible?
- How to Apply
  - Verify Eligibility With Financial Aid
  - Complete FWS Application and Submit Resume
  - Determine Available Position of Interest
  - Complete Interview
  - Complete FWS Orientation
- Basic Guidelines

# Financial Aid Web Page

- Review and Revise
- Update all Forms
- Monthly Newsletter from the Director

# Financial Aid Staff

- Financial Aid Director - Seph R. Rodriguez
  - [seph.rodriguez@pacificoaks.edu](mailto:seph.rodriguez@pacificoaks.edu)
- Financial Aid Manager - Trina Rodler
  - [trodler@pacificoaks.edu](mailto:trodler@pacificoaks.edu)
- Financial Aid Counselor - OPEN
- Financial Aid Counselor - OPEN
- Financial Aid Specialist - Karen Matarazzo

# *Tentative* Financial Aid Counselor Assignments?

- Assigned by Last Name:
- A – N Trina Rodler
- O – Z Seph R. Rodriguez Jr.

# General Contact Information

- Office Telephone (626)397-1350
- Toll Free Telephone (800)353-1350
- Office Fax (626)577-6144
- E-Mail [financial@pacificoaks.edu](mailto:financial@pacificoaks.edu)

# Questions?