



REGISTRAR'S OFFICE
INDEPENDENT STUDY CONTRACT

STUDENT NAME: _____
(Please Print)

Student ID #: _____
(Required)

This contract is to be used by students who are registering for an Independent Study which involves research, reading and/or field work in areas not found in regularly scheduled Pacific Oaks courses. The work will appear on the transcript as:

(Circle one)
ED 492/692
HD 492/692 IS: _____ Units (1-3) _____
MFT 591 (Title)
SPED 492/692

Contract Term: Summer Fall Spring 20_____

Students may register for an independent study up to the last day to add for the semester. If the student has made significant progress but the course work is not finished by the last day of the term the student may be granted an Incomplete grade at the discretion of the instructor. Otherwise the student will receive a grade of "X", no-credit.

WHAT DO YOU PLAN TO DO? Be specific about both (1) the actions you will take and (2) how you will document them. Written documentation is required. Both doing and documenting may count toward time-per-unit.

WHAT DO YOU WANT TO LEARN?

WHAT DO YOU EXPECT YOUR FACULTY SUPERVISOR TO DO?

HOW WILL YOU KNOW WHEN YOU ARE DONE? (Check one):

- This is a time/process contract, in which you are committed to spend about 45 hours per unit, but do not have a specific outcome in mind. Your written self-evaluation should include a description of what you did and what you learned, as well as how well it worked for you.
- This is a product contract in which your commitment is to complete a specific reading list or written report or project. Describe the product in detail.

DOES THIS INDEPENDENT STUDY MEET A SPECIFIC PROGRAM REQUIREMENT?

If so, list requirement _____

and specific program _____.

Student's Signature: _____ **Date:** _____

Instructor's Signature: _____ **Date:** _____

Instructor's Printed Name _____ **Must be legible!**

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