

# APPLICATION FOR ADMISSION

## General Instructions for Application to All Degrees and Programs

All items listed below must be received before your application is processed. Please stay in touch with the Admissions Office to monitor your file. Documents in your admissions file become the permanent property of Pacific Oaks College and cannot be released to the applicant or any other person or institution. Please print clearly and make sure to include your name on all pieces.

- 1 Application Form.** Applicants must designate a term, program, and primary location/delivery model.
- 2 Non-refundable Application Fee of \$55.** Applicants must pay this fee to Pacific Oaks College with a check, credit card, or cash. Note: An automatic fee waiver is applied for all Pacific Oaks graduates.
- 3 Personal Statement.** This statement will be used as a writing sample, be sure your statement is integrative and cohesive. Select only **one** of the following questions listed below to write a response. Ensure your statement is 500 words typed, double-spaced, 12-point Times New Roman.
  - School of Cultural & Family Psychology applicants must answer question number one.
  - Schools of Education and Human Development applicants may choose any question to answer.
  - 1} Describe two challenges in your life you have experienced. Explain what those challenges mean to you and how those challenges will help you pursue your professional goals at Pacific Oaks College. Incorporate one source in your response as a means to support your statement. Lastly, explain how will you contribute and uphold the Pacific Oaks mission and core values during your course work and professional development.
  - 2} Describe a time when you needed to work in a team. Explain what skills are needed to be a part of a team and if working in a team environment is an effective method for learning. Incorporate one source in your response as a means to support your statement. Lastly, explain how will you contribute and uphold the Pacific Oaks mission and core values during your course work and professional development.
  - 3} Describe a challenge you have experienced with technology. Explain how that specific experience will aid you in your education and further use of technology as a learning tool. Incorporate one source in your response as a means to support your statement. Lastly, explain how will you contribute and uphold the Pacific Oaks mission and core values during your course work and professional development.
- 4 Work and Volunteer Experience Summary (Typed).** Please submit a resume including a demographic overview of the population with whom you have worked.
- 5 Sealed Official Transcripts from post-secondary institutions from which transfer credit is being sought and where degrees have been earned.** If a transcript does not include work in progress, a copy of the applicant's current registration must be submitted. Applicants currently completing B.A. degree requirements must send a letter from the institution stating the expected date of graduation. Applicants without a B.A. degree must meet entry requirements to be eligible for admissions and enrollment.
- 6 2 Letters of Reference.** (Required for M.A. MFT programs only) These must be from teachers, employers, and/or administrators who are able to comment on the applicant's personal and/or academic abilities and skills, job performance or volunteer experience. We do not accept letters from relatives. Letters should be no more than two years old. Please make copies of the forms provided and give to those writing recommendations. If submitting a copy of a letter, please have the recommender complete and sign the form.
- 7 Official/Sealed CBEST Scores.** (Required for credential programs only)

## **Additional Instructions for International Applicants**

- International applicants must have non-U.S. transcripts evaluated by an approved international transcript evaluation agency before the transcripts can be used to determine admission. Please call for a list of approved agencies.
- All international applicants for whom English is a second language, with the exception of applicants who have an associate's degree, bachelor's degree, or 60 transfer credits from a university in which the language of instruction is English, must submit official scores from either the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS). A minimum score of 79 TOEFL or 6.5 IELTS is required for admission. Scores must be no more than 2 years old.
- All international applicants must have an admissions interview. The Admissions Office will contact applicants regarding the interview when the applicant's file is complete.
- International applicants who are requesting to transfer from another U.S. institution must submit a letter from the international student advisor stating the applicant is in good standing with the institution.
- International applicants must submit the following additional pieces: a Financial Statement and supporting financial documents.

**Applicant Name** \_\_\_\_\_

**Start Term/Year** \_\_\_\_\_/\_\_\_\_\_

**ENROLLMENT INFORMATION (Check one)      PROGRAM LOCATION**

- ☐ New
- ☐ Re-Admit (Absent 1+ year)
- ☐ 2nd Degree (PO Alum)

- ☐ Pasadena: On-campus
- ☐ On-campus & Online
- ☐ 100% Online
- ☐ San Jose: On-campus
- ☐ Sacramento
- ☐ Cohort \_\_\_\_\_

**PROGRAMS**

**School of Human Development**

Applicants are required to select a program and a concentration.

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| <input type="checkbox"/> <b>B.A. Human Development</b> <ul style="list-style-type: none"><li><input type="radio"/> Early Childhood Education and Development</li><li><input type="radio"/> Social Change</li><li><input type="radio"/> Active Learning Across the Lifespan</li><li><input type="radio"/> Working with Adults</li><li><input type="radio"/> Therapeutic Companion</li></ul> | <input type="checkbox"/> <b>M.A. Human Development</b> <ul style="list-style-type: none"><li><input type="radio"/> Early Childhood Education and Development</li><li><input type="radio"/> Social Change</li><li><input type="radio"/> Ecological Perspectives of Lifespan</li><li><input type="radio"/> Leadership in Education and Human Services</li></ul> <input type="checkbox"/> <b>M.A. Organizational Leadership and Change</b> (Online only) <ul style="list-style-type: none"><li><input type="radio"/> Non-Profit Leadership</li><li><input type="radio"/> Business Organizational Leadership</li><li><input type="radio"/> Education Organizational Leadership</li><li><input type="radio"/> Professional Practice Leadership</li></ul> |
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**School of Education**

Please select a program. The Trauma Studies specialization is optional.

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| <input type="checkbox"/> <b>B.A. Early Childhood Education</b> <ul style="list-style-type: none"><li><input type="radio"/> Trauma Studies</li><li><input type="radio"/> STEAM</li></ul> <input type="checkbox"/> <b>B.A. Early Childhood Education with Preliminary Multiple Subject Teaching Credential</b> (California)<br><input type="checkbox"/> <b>B.A. Early Childhood Education with Dual Credential</b> (California) | <input type="checkbox"/> <b>M.A. Early Childhood Education</b> <ul style="list-style-type: none"><li><input type="radio"/> Trauma Studies</li></ul> <input type="checkbox"/> <b>M.A. Education, with Preliminary Multiple Subject Teaching Credential</b> (California)<br><input type="checkbox"/> <b>M.A. Education, with Preliminary Education Specialist Instruction Credential</b> (California)<br><input type="checkbox"/> <b>Preliminary Multiple Subject Teaching Credential</b> (California)<br><input type="checkbox"/> <b>Preliminary Education Specialist Instruction Credential</b> (California) |
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**School of Cultural and Family Psychology**

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| <input type="checkbox"/> <b>M.A. Marriage and Family Therapy (MFT)</b><br><input type="checkbox"/> <b>M.A. Marriage and Family Therapy, Latina/Latino Family Studies (LFS)</b> | <input type="checkbox"/> <b>M.A. Marriage and Family Therapy, African American Family Studies (AAFS)</b><br><input type="checkbox"/> <b>M.A. Marriage and Family Therapy, Trauma Studies</b> |
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**CREDIT FOR LEARNING FROM EXPERIENCE (CLE)**

- |   |   |
|---|---|
| <input type="checkbox"/> I am <b>not</b> interested in applying for CLE | <input type="checkbox"/> <b>CLE - Bachelor's-completion</b> <ul style="list-style-type: none"><li><input type="radio"/> B.A. ECE    <input type="radio"/> B.A. HD</li></ul> |
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Applicant Personal Information

LAST NAME	FIRST NAME		MIDDLE
SOCIAL SECURITY #	DATE OF BIRTH	OTHER NAMES USED/MAIDEN NAME	
MAILING ADDRESS	CITY	STATE	ZIP CODE
HOME PHONE #	CELL PHONE #		
EMAIL			

Citizenship

- ☐ U.S. Citizen
- ☐ Permanent Resident/Eligible Non-citizen: Alien Registration # \_\_\_\_\_
- ☐ International Student

Gender

- ☐ Female
- ☐ Male

Ethnicity

- ☐ Hispanic or Latino
- ☐ Not Hispanic or Latino

Race

- ☐ American Indian/Alaskan Native
- ☐ Asian
- ☐ Black or African American
- ☐ Native Hawaiian or Other Pacific Islander
- ☐ White

Is English your primary language?

- ☐ Yes
- ☐ No

Do you intend to apply for Financial Aid?

- ☐ Yes
- ☐ No

What is your Military Status?

- ☐ Active
- ☐ Reservist
- ☐ Veteran
- ☐ Eligible Dependent
- ☐ Not Applicable

Applicant Education Information

List all the colleges from which transfer credit is being sought and where degrees have been earned.

COLLEGE AND LOCATION	DATE(S) ATTENDED	UNITS EARNED	DEGREE	GRADUATION DATE

Applicant Certification:

I certify that, to the best of my knowledge, the information furnished on this application

\_\_\_\_\_

APPLICANT SIGNATURE

\_\_\_\_\_

DATE

Please note: Applications for admission to the educational programs offered by Pacific Oaks College are evaluated without regard to or discrimination based upon race, color, sex, religion, age, national ancestry or origin, sexual orientation, or physical or mental disability. Information on sex, age, ethnic origin, and citizenship status is for compliance reports in connection with federal regulations pursuant to the Civil Rights Act of 1964, Executive Order 11246 as amended by Executive Order 11375 and Title IX of the Education Amendments of 1972 and Part 86.45 C.F.R., and will not be used to discriminate in admission to or participation in any of the educational programs offered by Pacific Oaks College. Your application will not be processed unless your application is complete and all of the information on this form is submitted.